

Practical guide to Incorporate a Private Limited Company in India

COURSE DESCRIPTION - This Course will teach you in easy steps on how to independently incorporate a Private Limited Company in India. This will also equip you to follow all post incorporation compliances. This course is a must for Law Students, Lawyers, Business Owners, Chartered Accountants, Company Secretaries, In-House Counsels or anyone interested in incorporating a Private Limited Company in India.



COURSE CONTENT

Module I - Introduction

- What is a Company?
- Who can make a company?
- Types of Companies

Online Test: Multiple Choice Questions

Module II - Information required by an advocate / attorney

- Details required before incorporating a Company
- Details required to complete the Incorporation Forms

Online Test: Multiple Choice Questions

Module III - Steps to Incorporate a Company

- Getting a Director Identification Number (DIN)
- Acquire / Register Digital Signature Certificate
- Application for Availability of name
- Drafting & vetting of Memorandum of Association and Articles of Association
- Incorporation of a company
- Filling and Filing of Form 1

- Filling and Filing of Form 18
 - Filling and Filing of Form 32
 - Other Formalities
 - SCHEDULE I - Specimen Forms (Incorporation)
 - SCHEDULE II - Draft of MOA & AOA
- Online Test: Multiple Choice Questions*

Module IV - Procedure after filing Incorporation Documents

- Post Incorporation Procedure
 - SCHEDULE III - Specimen Forms (Annual Filings)
 - SCHEDULE IV - Important URL's
 - SCHEDULE V - List of Vendors for Digital Signature Certificate
- Online Test: Multiple Choice Questions*